



Graduate application form

Please send this application, together with your CV (in English) to: Human Resources Department, Graduate Recruitment - KPMG, 45/A Bulgaria Boulevard, 1404 Sofia, Bulgaria. All applications will be treated in strict confidence.

KPMG Bulgaria OOD
45/A Bulgaria Boulevard
1404 Sofia, Bulgaria
Tel.: +359 (2) 9697 300
Fax: +359 (2) 9805 304
bg-careers@kpmg.com
www.kpmg.bg

Personal details

Surname _____ First Name _____

Father's name _____

Permanent address _____ Dates at this address _____
From _____ To _____

Tel: _____ E mail: _____

Temporary address _____ Dates at this address _____
From _____ To _____

Tel: _____ E mail: _____

Date of birth _____ Nationality _____

Do you require a work permit? YES/NO (delete as appropriate)
(For male applicants) Have you completed your military service? YES/NO (delete as appropriate)
If NO, please explain (exempt/date of call up expected)

Please give details of any previous application to, or employment by, KPMG:

Office(s) _____ Position(s) applied for with outcome(s) _____ Date(s) _____

Please give the name, position and office of anyone you know who works at, or has a connection with, KPMG and how you know them.

Please indicate your level of foreign language competence using the rating of 1-3 (1=fluent, 3=basic).

Language _____ Reading _____ Speaking _____ Writing _____

Office location preference (if applicable)

1 _____

2 _____

Position applied for

- Audit
- Tax
- Legal
- Financial Advisory Services
- Risk Advisory Services-
- Other (please indicate)

Dates available for employment _____

How did you hear about opportunities at KPMG?

- University presentation
- AIESEC
- Career days
- Advertisement
- Website
- Other (please explain)

Education

Please give full details of secondary and other pre-university/college education.

Name and location of school(s)/college(s)	From	To
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University and Post-graduate education

University results	Start date/finish date	Type of degree and principal degree subject	Final exam obtained and date
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Please give details of main degree/year/semester courses followed and examinations taken with results where appropriate. If you are in full-time employment you may prefer to attach details of any projects which indicate your academic/work achievement.

1st year	Result	2nd year	Result
3rd year	Result	4th year	Result
5th year	Result		

Outline any projects/dissertations/theses undertaken and the results achieved.

Outline of additional courses taken outside your normal academic programme.

Outline of study periods outside your country of residence.

Please list any significant scholarships and/or academic awards you have obtained.

Do you intend to continue (or start) studying whilst in full-time employment? YES/NO.

If Yes, please indicate subject and length of course.

Personal interests

Describe any personal interests you have pursued since leaving secondary school. Which has given you the greatest sense of achievement and why?

Positions of responsibility

Describe any positions of responsibility you have had and the challenges you faced.

Team working

Describe your role in a team situation. How did you contribute to the effectiveness of the team?

Career motivation

What attracts you to the post you are applying for and specifically to KPMG?

KPMG values

It is important for our staff to share our values. We therefore look for evidence of commitment to:

- Teamwork in an open, honest and encouraging way
- Working with clients/customers, being proactive and innovative in developing the "right" situation for them
- Sharing knowledge, helping others to benefit from your experience and being prepared to challenge perceived wisdom

Choose any one of these values and give an example to demonstrate how you share our approach to work.

Business awareness

Using a company of your choice, explain why you believe the company has or has not been successful.

Work experience

Please indicate any traineeship and/or vacation jobs and/or previous full-time employment.

Dates	Name of organisation and position	Responsibilities and tasks performed
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Do you have any other skills that would support your application? (ie driving licence, IT skills etc).

Are you a member of any organisation, social or otherwise? YES/NO.

If yes, please indicate.

I confirm that the information provided on this application form is true to the best of my knowledge.

Signed

Date